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| **LAKESIDE MEDICAL CENTRE PATIENT PARTICIPATION GROUP** |
| **Minutes & Action points of Meeting Held DATE 4th October 2017****Present: Marie Wright (MW) Jackie Wedge (JAW),**  **Hannah Charman(HC), Jane Oakley (JO)**  |
| **Topic** | **Discussion** | **Outcome/Actions** | **Target Date** | **Responsible Person** | **Completed (Date)** |
| Apologies | Pat Pitt, Terry Birch, Barbara Boxley. |  |  |  |  |
| Minutes of previous Meeting. | Minutes were read and approved by members.  |  |  |  |  |
| Matters arising. | New PPG members –posters have been put up in reception. Trying to target high profile patients.MW told members that the text messaging service was still working well.Breast Screening – Russell House have a petition re getting breast screening to be closer to the Perton/Codsall area. HC said that there are also posters up in the local chip shop.Pharmacist – patients informed of pharmacist and seem to be ok with being seen by her rather than GP for minor ailments.Flu vaccinations, MW informed the group that the surgery has now done 1,000 vaccinations with a target of 1,500.PADS – MW said that another date would be arranged possibly for the next meeting.Dr Asthana – MW informed the group that Dr Asthana has now officially retired but will be locuming two days a week up until the end of December. | KM to contact Russell House re petition. | Ongoing | KMKMKMMW |  |
| Staffing | MW informed the group that Requel has now finished her Apprenticeship and has left the practice. Amy is staying on until Emma returns from maternity leave. We now have a new apprentice, Fearne.New Nurse, Emily, is due to join the practice shortly. |  |  |  |  |
| Christmas Carols | MW informed the group that a Christmas Carol Concert is hopefully being arranged for 21st December.  | Final details to follow. |  | MW |  |
| Extension | HC enquired about the proposed extension to the surgery. MW informed her that for the foreseeable future this would not be going ahead.  |  |  |  |  |
| Meetings for 2017 | 10th January21st February4th April16th May27th June8th August19th September31st October12th December |  |  |  |  |
| Next Meeting  | Tuesday 10th January 2017 – 5pm. | . |  |  |  |